

PARISH OF NORTHAW AND CUFFLEY.
St Thomas, Northaw and St Andrew, Cuffley.

MINUTES OF ANNUAL PARISH MEETING and
ANNUAL PAROCHIAL CHURCH MEETING.

Held on Sunday 11th October 2020 in St Andrew, Cuffley at 11.30 p.m.

The meeting was chaired by Rev'd Chris Kilgour with 31 Church members in attendance.

A. ANNUAL PARISH MEETING.

1. Rev'd Chris Kilgour opened the meeting with a prayer.
2. **Appointment of minutes clerk.** It was agreed that Chris Shingles would act as minutes clerk for both meetings.
3. **Approval of Minutes.** The minutes of the meeting held on Sunday 31st March 2019 were agreed.
4. **Nomination and election of Churchwardens.** Doreen Sheekey was nominated and was duly elected. There were no other nominations. CK thanked Doreen for agreeing to take on the role.

B. ANNUAL PAROCHIAL CHURCH MEETING.

CK reminded those present that the meeting should have been held in March 2020 and the business to be discussed covered the period March 2019-March 2020, but that he would raise the matter of 2020 after the end of the meeting.

1. APOLOGIES FOR ABSENCE.

Apologies were received from Pat Terrington.

2. Approval of Minutes.

The minutes of the meeting held on Sunday 31st March 2019 were agreed and there were no matters arising.

3. Elections and Appointments.

a. PCC.

Angela Semakula had been nominated and was duly appointed to serve on the PCC.

b. Deanery Synod Representatives.

Anne Stokes was nominated and duly elected to serve.

c. Sidespersons.

CK pointed out that these posts had previously been appointed by the APCM but were now the responsibility of the PCC.

D,. Independent Examiner for the PCC.

Cliff Waller had agreed to serve for another year and was duly appointed.

4. ANNUAL REPORT AND FINANCIAL STATEMENT.

CK reported that a review of the Church Roll had taken place and there were currently 107 people on the Electoral Roll.

On the matter of the Financial Report CK stated that we had been unable to have a Treasurer in post but that there was currently £63,000 in the General Fund.

He pointed out that Planned Giving was only covering 65% of the Parish share due to the Diocese, and that Fundraising brought in 30% of income.

He anticipated a shortfall of £8,000 to £10,000 for the year 20/21.

CK agreed to try and answer any questions on the matter of the finances in the absence of a treasurer.

Brian Muskett addressed the meeting and expressed his gratitude to CK for his work and in particular his interpretation of the Gospel. He went on to speak of the work of the Pastoral Committee and the general pastoral care he had received from the whole congregation following the loss of his wife.

He referred to the PCC's Aims and Objectives and in particular the Quest for Growth. He asked what progress was being made in respect of growth,

and whether the PCC intended to retain its policy of keeping 30% of its revenue in cash.

CK stated that he felt that growth in spiritual terms was difficult to quantify but that in respect of numbers there had been an increase in St Andrew's and a fall at St Thomas's. He pointed out that the pandemic had created huge problems and numbers had dropped for the current year.

In respect of Finance he hoped that the PCC would be able to maintain its policy in respect of 30% of its funds, but pointed out that any sort of forecasting was problematic.

He reminded the meeting that income from Undercroft and Parking space hiring was crucial to the budget, and he hoped that in the future Planned Giving would cover annual costs.

5. CHURCHWARDENS REPORTS.

Doreen Sheekey reported that new contracts were now in place for both cleaning and garden maintenance in St A's and all necessary checks such as Fire, PAC testing, and Lighting Conductors had been carried out, and the only purchase made during the year had been a microwave.

6. DEANERY SYNOD REPORT.

CK informed the meeting that the Synod Report had been displayed on the notice boards but stated that any other questions could be send directly to him.

7. VICARS REPORT.

CK thanked everyone who had worked so hard for the Church during the year. He also thanked Gill and John Stevenson and Lesley Stringer who had come to the end of their terms of office on the PCC.

CK paid particular thanks to Patricia Easterbrook for her term as Church Warden and her work with the Synod and all her work on Finance within the Parish.

He also thanked Christine Muskett for her work on the Finance Committee and in several other areas of finance.

On general Church matters CK confirmed to the APCM that not all the year's targets had been met. Including the intention to replace the ST T's notice board but pointed out that this had been delayed by a number of issues. No final decision had yet been made regarding service times, and changes to regulations had meant that a faculty was no longer required.

He confirmed that the PCC had considered Service Times and that a new Home Group had been started. More recently thought was being given to making better use of ST A's with proposed work on heating and seating arrangements. It was hoped that this could go some way to recover the loss of Undercroft income.

At this point Judy Berwick proposed a vote of thanks to Doreen Sheekey in respect of her work during the year and to thank her for standing again. This was agreed.

Anne Stokes asked about the progress being made to move to Streamed Services. CK confirmed that a trial would be run that week and the system hopefully up and working soon.

He hoped that it might be possible for those who did not have access to a computer to join someone who did, suitably distanced, to watch services on line.

Jenny Blumson asked CK about the required work at St T's and stated that FOST was moving forward with some of its proposals.

CK confirmed that the PCC had discussed works required, and had applied for a Faculty to remove the boiler room which was causing some of the damp problems.

Brian Muskett asked about the provision of live music and CK informed the meeting that this was very much in his mind and he hoped that live music would be possible in the future.

Gill Stevenson asked if it would be possible to improve ways of informing the congregation of news, events and generally what was happening in the Churches. CK stated that he hoped that this would be possible but someone to organise the work was needed.

8. CLOSING PRAYERS.

At 12.05 CK closed the meeting with a prayer and the Grace.

Signed..... Dated.....